



Initiative Funds Allocation Guidance

Staff can allocate initiative funds based on their assessment of client’s need. These grants can be allocated immediately, if clients meet one of the following criteria and financial assistance required is £300 or less.

(Staff will monitor the levels in each fund and identify any areas of concern to the Service Manager. These guidelines will be reviewed annually, or sooner if the situation warrants.)

Financial	On a low fixed income
Safety	The issue is in relation to safety
Support	They require additional support due to vulnerability
Energy Efficiency	Meet criteria for Gas Safe or EE Grant

The grant should be recorded on the initiative funds spreadsheet under Financial, Safety or Support.

(A general guide is that no more than one initiative fund should be used at one time or be greater than £300)(EE & Gas Safe fund excluded)

If costs are higher than this then following options should be discussed/followed:

- Charitable Funding – make individual application to appropriate charities.
- C & R Loan – Discuss loan options.
- Exceptional Circumstances – discuss with team and Manager for approval.
- Care & Repair Group – apply to Management Committee for a grant.

MAXIMUM GRANTS AS AT APRIL 2021

- Hardship £200
- LAC £500 – exceptional cases can be increased (Discuss with Manager)
- Home Safety £200
- Gas Safe £500 – exceptional circumstances
- Minor Aids £300
- Electrical Safety £300
- Gardening/Safety/Security £200
- Support for Carers £300
- Energy Efficiency £500
- Decoration £300